



Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

MEMORANDUM

To: Superintendent, Principal, and Athletic Director
Eastern High School

From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner *LB*

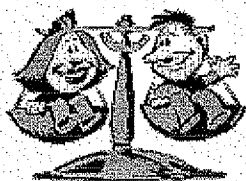
Date: June 3, 2004

Subject: 2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

DATE: June 3, 2004

RE: 2004 Title IX Forms Submission

School	Eastern High School	Reviewed by	Gary W. Lawson
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results))
✓	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
✓	T-35 (Budget Expenses)		

II. Status

A.	✓	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	✓	<p>Other Recommendation and Comments:</p> <ul style="list-style-type: none"> ▪ All calculations appear to be correct, and report is well done. ▪ The school appears to be meeting the standards established in both Test #1 and Test #3 for Opportunities. ▪ It is recommended that students be placed on the Gender Equity Review Committee, and that they be active members of the Committee. ▪ Have a good summer.



**2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2004 along with other required forms)**

APR 12 2004
The EASTERN High School, LOUISVILLE, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
JOE ROGERS	215 EASTERN WOOD CT	502-244-6842	ATHLETIC DIRECTOR
JODI WILLIAMS	318B CHARLESTOWN CT	502-254-3166	GIRLS SOCCER COACH
JOHN MARSHALL	5026 MIDDLESEX DR.	502-426-1077	GIRLS TRACK COACH
INGRID DOWD	607 COL. ANDERSON PKWY	502-339-1281	PARENT
KAREN MCNEIL	10402 STERLING SPRINGS RD	502-245-2332	PARENT


Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:
SEPT. 17, 2003—INTRODUCTION MEETING
JAN. 13, 2004
MAY, 11, 2004

Designated the following person(s) as the Title IX coordinator for the school:


JOE ROGERS	ATHLETIC DIRECTOR	215 EASTERN WOOD CT.	502-244-6884
Name	Title	Address	Phone


School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.


 Principal's Signature

3/25 2004
 Date


 Superintendent's Signature


 School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

**ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1**

Participation Opportunities Test One


		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	817	47.0	317	46.4
Row 2	BOYS	923	53.0	366	53.6
Row 3	Totals	1740	100%	683	100%

Instructions:

*Number of 8th grade students & below used in Column 3 and Column 4 calculations if applicable: 31

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:  Date: 4/9/04

ACCOMMODATION OF INTERESTS AND ABILITIES**SUMMARY PROGRAM CHART 2****Participation Opportunities Test Two**

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	10	185	0	0	
	Row 2	j.v.:	7	107	0	0	
	Row 3	frosh:	3	25	0	0	
	Row 4	total:	20	317	0	0	0
BOYS	Row 5	varsity:	10	196	0	0	
	Row 6	j.v.:	7	105	0	0	
	Row 7	frosh:	3	65	0	0	
	Row 8	total:	20	366	0	0	0

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: AS sent Date: 4/9/04

**2003-2004
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		*coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	7159.08	7841.55	500	675	200	180	2119	2119	500	254.62	500	495
B basketball	4726.64	3168.24	2500	2480	300	250	2405	2405	500	254.62	500	495
G softball	2284.40	2464.38	700	640.24	250	215.17	2200	2200	10,000	7198.74	0	0
B baseball	3835.04	3971.45	1000	722.87	1500	1580.35	3300	3300	20,000	13324.50	1600	2116.00
G cross country	450	418	688	238.50	50	100	0	0	0	0	0	0
B cross country	450	418	688	238.50	50	100	0	0	0	0	0	0
G golf	300	120.30	330	251.50	75	50	0	0	0	0	0	0
B golf	400	375	330	192.40	75	69.95	800	800	0	0	0	0
G soccer	1477.50	1592.33	1385	1035	1000	825	916	0	6950	4396.23	0	0
B soccer	1269.50	1642.33	1385	1310	1000	479	916	916	6950	4396.23	0	0
G swimming	250	547.01	745	0	75	75	0	0	0	0	0	0
B swimming	250	547.01	745	0	75	75	0	0	0	0	0	0

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total. 79360.02

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 79360.02 % for boys 57 % for girls 43

Principal's Signature: *M. S. S. S.* Date: 4/9/04

**2003-2004
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	1945.00	1976.00	300	288.50	100	86.35	0	0	0	0	0	0
B track	1920.00	1938.00	300	288.50	100	96.45	0	0	0	0	0	0
G tennis	250	235.00	0	0	100	92.00	0	0	0	0	0	0
B tennis	200	188.00	0	0	100	85.00	0	0	0	0	0	0
G volleyball	280.30	147.30	1125	66	100	30	0	0	0	0	0	0
B wrestling	1028	1375	1575	2374.64	500	425.94	1100	1000	0	0	0	0
G field hockey	1623	1334.81	250	0	700	1064.19	1600	1600	2573	2663.25	100	75
B (football)	12205	8535.14	1400	1148.40	600	520.22	5496	4550	2017	2000	2000	2114.30
G (list sport)												
B (list sport)												

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003. *Grand Total = 115,582.93 Boys = 67 60% = 38*

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. *Boys = 67 60% = 38*

3. Booster Club Funding/Contributions must be included in the expenditures total. *% for boys 73 % for girls 27*

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 36,222.91 *% for boys 73 % for girls 27*

Principal's Signature: *A. S. S. S.* Date: *4/9/04*

2003-2004
TITLE IX

CORRECTIVE ACTION PLAN

SCHOOL NAME
EASTERN HIGH SCHOOL

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Going to put lights on field hockey field. Allows for prime time games for girls sport.	Lights on field hockey field	Summer of 2004.
Upgrade lockers in two locker rooms.	Put new lockers in locker rooms.	Summer of 2004.

* For all areas currently identified as items for correction, an intended corrective action explanation is needed.
THIS FORM SHALL BE TYPED.

Principal's Signature: ASest Date: 4/9/04

2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY
Summary of Student Responses

School Name	EASTERN HGH SCHOOL
School Enrollment	1750
Date	APRIL 9, 2004
Completed By	JOE ROGERS, C.A.A.

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

1303 Number of Surveys

1117 Total Returned (*A minimum of 80% return is expected*)

9-10-11 Grades Surveyed

How Was The Survey Administered? GIVEN TO ALL ENGLISH TEACHERS

(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

6 Cross Country (Girls)
 14 Cross Country (Boys)
 57 Field Hockey (Girls)
 113 Football (Boys)
 5 Golf (Girls)
 19 Golf (Boys)
 37 Soccer (Girls)
 49 Soccer (Boys)
 23 Volleyball (Girls)
 18 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

49 Basketball (Girls)
 96 Basketball (Boys)
 3 Gymnastics (Girls)
 21 Indoor Track (Girls)
 48 Indoor Track (Boys)
 24 Swimming & Diving (Girls)
 15 Swimming & Diving (Boys)

Spring Sport (List Total Number of Participation Responses)

72	Baseball (Boys)
41	Fast Pitch Softball (Girls)
3	Slow Pitch Softball (Girls)
24	Tennis (Girls)
18	Tennis (Boys)
34	Track (Girls)
51	Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating
LACROSSE	68
BOWLING	43
ICE HOCKEY	36
ULTIMATE FRISBEE	11
PAINTBALL	12
BOYS VOLLEYBALL	12
BOXING	9

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

Sport	Number
POWDERPUFF FOOTBALL	73
_____	_____
_____	_____
_____	_____
_____	_____

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

Sport	Number
BASKETBALL	68
FOOTBALL	21
BOXING	6
LACROSSE	17
BASEBALL	14
SOFTBALL	11

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
LACROSSE	31
BASKETBALL	87
BASEBALL	43
BOWLING	21
VOLLEYBALL	29
TENNIS	18
SWIMMING	15

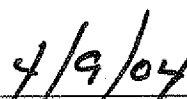
Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

<u>Response</u>	<u>Number</u>
7 I prefer other activities such as band, chorus, etc.	
53 don't have time	
41 The practice schedules and game times are inconvenient	
18 The sport I like isn't offered	
10 It's too expensive	
38 I prefer to participate in club or intramural sports	
84 Working	
12 Other	
DON'T CARE ABOUT ATHLETICS	

Student Suggestions to encourage participation

1. LET EVERYONE PLAY THAT COMES OUT—NO CUTS.
2. DON'T PRACTICE SO MUCH—ONLY PLAY GAMES.
3. OFFER MORE VARIED AND DIFFERENT TYPES OF SPORTS.
4. COACHES CARE TOO MUCH ABOUT WINNING—NO FUN.


Principal's Signature


Date